

## Overview

### **COLLEGE OF EDUCATION, AGBOR**

### **PM.B 2090, AGBOR, DELTA STATE**

### **INVITATION FOR PRE-QUALIFICATION FOR YEAR 2019 (TETFUND) ZONAL INTERVENTION PROJECT COLLEGE OF EDUCATION, AGBOR**

#### **(1) INTRODUCTION**

(1.1) College of Education, Agbor Delta state intends to utilize the fund allocated to the college by Tertiary Education Trust Fund [TETFund].

(1.2) Interested, competent contractors/suppliers are invited to submit pre-qualification for the below project

#### **(2) SCOPE OF SUPPLIES**

Lot 1: Procurement, Installation, Testing and Commissioning of Office, Classroom Equipment/ Furniture

Lot 2: 1Nr Bus

#### **(3) ELIGIBILITY REQUIREMENTS (ORIGINAL COPIES OF DOCUMENT SUBMITTED SHOULD BE BROUGHT TO THE PROVOST OFFICE FOR SIGHTING)**

(a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;

(b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020;

(c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;

(d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2020 or valid Certificate issued by BPP

(g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the College of Education, Agbor, or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Company's Audited Accounts for the last three (3) years – 2017, 2018, 2019;

(i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria; indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications. In case of construction: COREN, QSRBN, ARCON, CORBON etc;

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates. Job Completion Certificates and Photographs of the projects;

(l) Lot 2: Only companies included in the National Automobile Design and Development Council's approved list of local manufacturers of vehicles or their authorized representatives should bid for the vehicle.

(m) Lot 1: Letter of Authorisation as representatives of the Original Equipment Manufacturers (OEMs);

(n) For Joint Venture/Partnership. Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

(o) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper

must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4) SUBMISSION OF DOCUMENTS**

Prospective bidders are to submit pre-qualification documents, two (2) hard copies each of the Technical bids packaged in sealed envelopes and clearly marked as “Technical Bid” and addressed to the Provost, College of Education, Agbor, Administrative Building) and clearly marked with (the name of the project).

Furthermore, the reverse of sealed envelope should have the name and address of the bidder and drop in the designated Tender Box (Registrar’s Office, College of Education Agbor, Administrative Building) not later than **12:00 noon on Monday 29 June, 2020**.

#### **(5) OPENING OF PRE-QUALIFICATION DOCUMENTS**

The Technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday 29 June, 2020** in the Board Room, Administrative Building in the presence of Bidders or their representatives. Please, ensure that you sign the Bid Submission Register in the Office of Registrar, Administrative Building of the College as the College of Education, Agbor will not be held liable for misplaced or wrongly submitted bids, -or further enquiries, please Contact the Head, Procurement Unit on E-mail Address [ogunborgo@gmail.com](mailto:ogunborgo@gmail.com)

#### **(6) GENERAL INFORMATION**

Bid must be in English Language and signed by an official authorized by the bidder.

Bids submitted after the deadline for submission would be returned un-opened.

All costs will be borne by the bidders.

Only the pre-qualified bidders will be contacted at a later date for collection of tender documents;

The College of Education Agbor is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any Liabilities in accordance with Section 28 of the public procurement Act 2007.

**SIGNED: –**

**MR. BENEDICT O. UTALOR**

**REGISTRAR,**

**COLLEGE OF EDUCATION, AGBOR.**